North County Fire Authority

Serving the Cities of Brisbane, Daly City, Pacifica

Ron D. Myers
Fire Chief

25 Park Place, Suite B
Brisbane, CA 94005

Administration
Phone 650-800-6580

NEW BUSINESS LICENSE FIRE SAFETY INSPECTION

To Request an Inspection:

1. Ensure all required Fire and Life Safety Requirements have been met prior to requesting an inspection (see the list of typical Fire/Life Safety Requirements below).
2. Call the North County Fire Authority administration office at 650-991-8138. Office hours are 7AM – 5PM, Monday through Friday.
3. Provide contact information including a phone number that is frequently answered. Indicate the best times to for us to contact you.

Fire/Life Safety Requirements

Fire extinguishers:

1) 2A: 10B:C fire extinguisher provided every 75 feet of travel
2) Mounted 4-5’ off the floor and visible
3) Ensure proof of service: a hole-punched Fire Marshal tag or retail receipt with date of purchase must be attached to extinguisher

Sprinklers (if present):

1) Maintain 18” of clearance below and to the sides of each sprinkler head
2) No decorations or attachments allowed on the sprinkler piping/heads
3) Defective heads (bent/painted) shall be replaced
4) Patch any holes in the ceiling around sprinkler heads

Exiting/Door signs:

1) Fire doors are maintained self-closing and latching
2) Exit doors, aisles, corridors, and stairs are free of obstructions and storage
3) Exit signs are illuminated and battery backup is operable. In occupancies under 50, where only one exit is required, exit sign is not necessary
4) Permanent sign above exit doors that read “This door to remain unlocked when building is occupied”

Electrical:

1) Ensure power taps (outlet strips and multi-plugs) have a “UL” or “Underwriters Laboratories” sticker or stamp on them and are equipped with a reset button
2) Power taps must be plugged directly into a permanent wall outlet
3) Extension cords may not be used as permanent wiring
4) Extension cords and power taps may not be affixed to structures; run through walls, ceilings, floors or doorways; or placed under rugs
5) 30” clearance must be provided in front of all electrical panels
6) No exposed wiring from panels or electrical boxes is allowed

Housekeeping:

1) Storage must be orderly
2) Combustible wastes shall be removed daily