



# North County Fire Authority

## Structural and Organizational Responsibilities

<b>DEPUTY FIRE CHIEF Operations Bureau</b>	<b>DEPUTY FIRE CHIEF Special Services Bureau</b>	<b>DEPUTY FIRE CHIEF Administrative Services Bureau</b>
<ul style="list-style-type: none"> <li>• Emergency and Non-Emergency Incident Response Services</li> </ul>	<ul style="list-style-type: none"> <li>• Fire Prevention/Life Safety Maintenance Inspections</li> </ul>	<ul style="list-style-type: none"> <li>• Budget Development &amp; Management; Accounting, Payables, Receivables and Payroll Processing</li> </ul>
<ul style="list-style-type: none"> <li>• Incident Command, Emergency Management and Scene Safety</li> </ul>	<ul style="list-style-type: none"> <li>• Alarm, Suppression, Sprinkler and Water Systems</li> </ul>	<ul style="list-style-type: none"> <li>• Emergency Medical Services, QA &amp; QI, Continuing Education and Certifications</li> </ul>
<ul style="list-style-type: none"> <li>• Operational Readiness</li> </ul>	<ul style="list-style-type: none"> <li>• Public &amp; Schools Education Programs</li> </ul>	<ul style="list-style-type: none"> <li>• Emergency Medical Equipment &amp; Goods</li> </ul>
<ul style="list-style-type: none"> <li>• Fire Station Focus Projects and Initiatives</li> </ul>	<ul style="list-style-type: none"> <li>• Annual Fire &amp; Special Permits</li> </ul>	<ul style="list-style-type: none"> <li>• Data Entry and Cost Recovery Billing</li> </ul>
<ul style="list-style-type: none"> <li>• Fire Company In-Service Recurrent and Mandated Training &amp; Certifications</li> </ul>	<ul style="list-style-type: none"> <li>• Fleet/Small Equipment Maintenance and Repair</li> </ul>	<ul style="list-style-type: none"> <li>• Social Media and Department Website</li> </ul>
<ul style="list-style-type: none"> <li>• Fire Company Fire and Life Safety Inspection Program</li> </ul>	<ul style="list-style-type: none"> <li>• Personal Protective Equipment (PPE)</li> </ul>	<ul style="list-style-type: none"> <li>• Human Resources Liaison, Recruitments and Workers Compensation Coordination</li> </ul>
<ul style="list-style-type: none"> <li>• Firefighter Recruit Academy</li> </ul>	<ul style="list-style-type: none"> <li>• Special Projects and Assignments</li> </ul>	<ul style="list-style-type: none"> <li>• Mapping and Technology Enhancements</li> </ul>
<ul style="list-style-type: none"> <li>• Dispatch Center and CAD Liaison</li> </ul>	<ul style="list-style-type: none"> <li>• SCBA Repair and Maintenance</li> </ul>	<ul style="list-style-type: none"> <li>• Community Preparedness, CERT, ECC and EOC Operations</li> </ul>
<ul style="list-style-type: none"> <li>• Diversity Outreach and Recruitment</li> </ul>	<ul style="list-style-type: none"> <li>• Fire Cause and Determination Investigations</li> </ul>	<ul style="list-style-type: none"> <li>• Policy &amp; Procedures, Rules &amp; Regulations</li> </ul>
<ul style="list-style-type: none"> <li>• Physical Fitness &amp; Wellness Program</li> </ul>	<ul style="list-style-type: none"> <li>• Facilities/Grounds Maintenance and Repair</li> </ul>	<ul style="list-style-type: none"> <li>• Statistical Analysis and Incident RMS</li> </ul>
<ul style="list-style-type: none"> <li>• Pre-Fire Planning Target Hazards</li> </ul>	<ul style="list-style-type: none"> <li>• Capital Projects Coordination</li> </ul>	<ul style="list-style-type: none"> <li>• Safety, Wellness, Risk Management and Illness, Injury Prevention Program (IIPP)</li> </ul>
<ul style="list-style-type: none"> <li>• Special Projects &amp; Assignments</li> </ul>	<ul style="list-style-type: none"> <li>• Hazardous Materials &amp; New Processes Review</li> </ul>	<ul style="list-style-type: none"> <li>• Customer Satisfaction Survey</li> </ul>
<ul style="list-style-type: none"> <li>• Staff Promotional Development and Personnel Mentoring</li> </ul>	<ul style="list-style-type: none"> <li>• Plan Check Consultation, Review &amp; Analysis</li> </ul>	<ul style="list-style-type: none"> <li>• Professional Standards and Internal Affairs</li> </ul>
<ul style="list-style-type: none"> <li>• Technical Rescue &amp; Special Operations</li> </ul>	<ul style="list-style-type: none"> <li>• Communications Equipment Repair and Maintenance</li> </ul>	<ul style="list-style-type: none"> <li>• Strategic Planning and Annual Reporting</li> </ul>
<ul style="list-style-type: none"> <li>• Wildland Pre-Fire Attack Plans</li> </ul>	<ul style="list-style-type: none"> <li>• Vegetation Management</li> </ul>	<ul style="list-style-type: none"> <li>• Disaster Community Emergency Planning</li> </ul>
<ul style="list-style-type: none"> <li>• Standard Operating Procedures (SOPs)</li> </ul>	<ul style="list-style-type: none"> <li>• New Construction and Tenant Improvement Inspections</li> </ul>	<ul style="list-style-type: none"> <li>• Special Projects and Assignments</li> </ul>